



Office of the Dean

Arts and Humanities
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February 19, 2010

W. Randy Smith
Vice Provost for Academic Affairs
200 Bricker Hall
CAMPUS

Dear Randy,

The Arts and Humanities Curriculum Committee met and unanimously approved the package of proposals for the Department of English courses in the 367 series. These represent the past six months' work of the undergraduate studies committee work on the second level writing courses in response to their own assessment practices. Professor Jim Fredal, who became the new second level writing course director during the middle of the revision process, took over the coordination efforts to revise and provide either course changes or new courses in decimalized offerings. These represent the research interests of faculty within the unit and fulfill a need that arose out of student requests. The Department has worked efficiently with the Arts and Humanities CC. We missed the deadline for the February 15 subcommittee meeting by five days, because of these multiple reviews by the Arts and Humanities Curriculum Committee to ensure the highest syllabi and curricular experience for students. We are late in applying for the deadline of February 15, 2010 for Summer and Autumn Quarter course offerings due to these facts.

We would like to ask that you consider a request for an appeal and let the course set of English 367s be included for Autumn 2010 listings.

Thank you for considering this request,

A handwritten signature in cursive script that reads 'Valarie Williams'.

Valarie Williams
Associate Dean

cc: Melissa Soave